EDITORIAL POLICY

- All manuscripts submitted for publication must be original work that has not been published previously and is not currently under consideration by any other publication.
- All contributions will be peer reviewed by Northeast African Studies Editorial Board members, the General and Assistant Editors, and external reviewers. Response time is typically three months from the submission deadlines. Contributions are accepted on a rolling basis.
- Authors must be willing to respond to reviewers’ comments, make revisions, and review page proofs in a timely manner. A tentative schedule will be provided at time of submission acceptance.

MANUSCRIPT PREPARATION & SUBMISSION GUIDELINES

- Submission guidelines can be found at msupress.org/northeast-african-studies.
- Follow the Northeast African Studies Style Sheet as you prepare your article for submission. This searchable resource provides specific style guidelines, based on the conventions of Chicago Manual of Style, as adapted for this journal, including sections on transliteration and orthography for specific languages.

NEAS Reference Style: Endnotes

- Convert footnotes or author-date references to endnotes prior to submission. See guidelines in the Northeast African Studies Style Sheet under “References.”
- List all accented letters, diacritics, or other special characters on separate page at beginning of text. For any diacritics or special characters, use Unicode-compatible fonts.
- Document format: One-inch margins; left aligned (“ragged” right); double-space all text, including quotations, notes, and captions; number each page.
- Do not hyphenate words at ends of lines; do not use headers or footers with identifying information. Use tab key (not space bar) to indent first lines of new paragraphs.
- Use continental dating (13 April 1892).

Images & Derivative Materials

- It is the author/researcher’s obligation and responsibility to determine and satisfy copyright and/or other use restrictions prior to submitting materials to MSU Press for publication. We cannot publish such materials until clearance is obtained. Citations, permissions, and captions are required upon submission for all images, including those derived from the Internet. Electronic files accepted; all images must be minimum 300 dpi at planned publication size.

Transliteration: General Guidelines

- If there is an English word for a foreign term, use it.
- Foreign terms not found in a standard dictionary (e.g., http://www.merriam-webster.com/) should be italicized and fully transliterated with the appropriate system (see online).
- However, italicization and transliteration are not necessary for the following: foreign words found in a standard dictionary, the names of heads of state and similarly well-known individuals, and well-known foreign organizations (e.g., Hamas).
- Foreign titles should be italicized and transliterated (e.g., däǧǧazmač), unless they can be found in a standard dictionary (e.g., sheikh). Use italics for foreign currency terms.
- Foreign language quotations, long or short, should not be italicized but should be enclosed in quotation marks.