All manuscripts submitted for publication must be original work not published previously and not currently under consideration by any other publication.

All contributions will be peer reviewed by French Colonial History editorial board members and journal editor. Response time is typically three months from the submission date.

To ensure publication in time for FCHS’s annual meeting in May, authors must be available to respond to reviewers’ comments, make revisions, and review page proofs late summer through early spring. A tentative schedule will be provided at time of submission acceptance.

**Manuscript Preparation and Submission**

- Visit [https://msupress.org/journals/french-colonial-history/](https://msupress.org/journals/french-colonial-history/) for detailed submission guidelines.
- **French Colonial History** follows the Chicago Manual of Style.
- List all accented letters or other special characters on separate page at beginning of text.
- Use 1-inch margins throughout; number each page; use left aligned margins (“ragged” right); double space all text, including quotations, notes, and captions.
- Do not hyphenate words at ends of lines; do not use headers or footers with identifying information. Use tab key (not space bar) to indent first lines of new paragraphs.
- Spell out numbers from one to ten. Use Arabic numerals for number 11 and above. Exceptions to this rule: (a) a series of mixed numbers (e.g., 14 citation, 2 small towns, 11 villages, and 8 settlements); (b) when a number precedes an abbreviation for a standard unit of measure (e.g., 3 g, 18 mm, 6 m).
- Use numerals for all dates, times, page numbers, and percentages.
- Use continental dating (13 April 1892) throughout.
- Images and derivative materials: It is the author/researcher’s obligation and responsibility to determine and satisfy copyright and/or other use restrictions prior to submitting materials to MSU Press for publication. We cannot publish such materials until clearance is obtained. Citations, permissions, and captions are required upon submission for all images, including those derived from the Internet. Electronic files accepted; all images must be minimum 300 dpi at planned publication size.
- References must use endnote—not footnote or author-date system (Chicago, chapters 16 and 17). Insert notes in separate section at end of document; do not use automatic note feature.

**Reference Examples**

- **Book**

- **Chapter**

- **Article**

For more information and a French Colonial History style sheet, visit [https://msupress.org/journals/french-colonial-history/](https://msupress.org/journals/french-colonial-history/).