APPENDIX 1: Humanities Faculty and Graduate Computing Surveys

HUMANITIES FACULTY COMPUTING SURVEY

Dear Colleague:
Dean Sundquist has appointed us (John Bushnell, History; Franziska Lys, German; Martin Mueller, English and Classics; Ruth Reingold, WCAS Dean’s Office; and Carl Smith, English and History) to an ad hoc committee to offer recommendations on humanities computing. In order to draft such recommendations, the committee needs your assistance. Please fill out this survey and return it to your department assistant. Note that this particular survey focuses on faculty research and graduate student training rather than undergraduate teaching. We are conducting a separate but similar survey of graduate students. If you have questions or additional comments and suggestions, contact Ruth Reingold at reingold@northwestern.edu, or, if you prefer, any other member of the committee. Please return this survey by Wednesday, November 21, to your department assistant.

Many thanks.

Faculty Information (Please mark what applies to you.)
[ ] Lecturer [ ] Assistant Professor [ ] Associate Professor [ ] Full Professor [ ] Other:_________________________
[ ] full-time [ ] part-time

Department________________________________ Area(s) of Specialization_________________________________________

The following questions all apply to your research:
1. Do you use or have you used any of the following kinds of electronic resources?
   a. CD-ROM(s) [ ] yes [ ] no
      If yes, which one(s) or what kind(s), and approximately how often?

   b. Web-based resources (besides NUCat) that others have created [ ] yes [ ] no
      If yes, which one(s) or what kind(s), and approximately how often?

   c. Web-based resources that you have created or played a role in creating. [ ] yes [ ] no
      If yes, please describe the resource(s) and the software you used to create it.

   d. Listservs related to research. [ ] yes [ ] no
      If yes, please name the ones that are most important to your research.

   e. Electronic text mark-up and search tools. [ ] yes [ ] no
      If yes, please name the tools and describe briefly how you use them.

   f. EndNote, or other bibliographical tools. [ ] yes [ ] no
      If yes, please name the tool(s).

   g. Image (whether still or video, e.g. PhotoShop) software. [ ] yes [ ] no
      If yes, which one(s)?

2. Please name or describe any other electronic resources you use in your research and state briefly how you use them.
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

3. Do you plan to continue to use such resources? [ ] yes [ ] no
If no, please explain why.
________________________________________________________________________________________

4. Are there electronic resources, or kinds of resources, that you do not currently use but would like to learn how to use? [ ] yes [ ] no
If yes, please name or describe them.
________________________________________________________________________________________

5. Are you interested in receiving training, specially aimed at faculty like yourself, in any of these or other electronic resources for research or teaching? [ ] yes [ ] no
If yes, name or describe the ones that you are most interested in learning.
________________________________________________________________________________________

6. Under what set of conditions (timing, location, format, etc.), if any, would you most likely be able to take advantage of such training?
________________________________________________________________________________________

7. Do you think doctoral students in your field should receive training in these resources as part of their graduate education at Northwestern? [ ] yes [ ] no
If yes, which resources do you think are the most important?
________________________________________________________________________________________

8. Do you think such graduate student training should be compulsory? [ ] yes [ ] no
If yes, do you think it should receive course credit? Please comment. [ ] yes [ ] no
________________________________________________________________________________________

9. Would you encourage or accept work (e.g., "papers," in-class presentations, dissertations) not only prepared using electronic tools and resources, but whose final form is partly/entirely electronic? [ ] yes [ ] no
Please explain your answer, if possible. Also indicate if you have encouraged and/or accepted such work in the past.
________________________________________________________________________________________

10. Assuming that you are proficient in such tools and resources, would you be willing to help train others? [ ] yes [ ] no
If yes, in what resources and under what circumstances? [ ] yes [ ] no
________________________________________________________________________________________

11. Would you be interested in and willing to teach a credit-bearing course that substantially focused on the use of electronic tools and resources in your field? [ ] yes [ ] no
If yes, what kind(s) of course(s)?
________________________________________________________________________________________

12. When you need assistance or information about using electronic resources (as opposed to computer set-up or repair) at Northwestern, where do you go? Please be as specific as possible in describing where you go for what.
________________________________________________________________________________________
13. Can you recommend other universities that provide a good model for practices and policies in the area of humanities computing? [ ] yes [ ] no
   If yes, please be as specific as possible in describing what that university is doing, as far as you know, and the names of any individuals involved.

   __________________________________________________________
   __________________________________________________________

The committee would like to thank you for your help. Please return the survey to your department assistant by November 21.

HUMANITIES GRADUATE STUDENT COMPUTING SURVEY

Dear Student:
Dean Sundquist has appointed us (John Bushnell, History; Franziska Lys, German; Martin Mueller, English and Classics; Ruth Reingold, WCAS Dean’s Office; and Carl Smith, English and History) to an ad hoc committee to offer recommendations on humanities computing, especially in regard to graduate student training. In order to draft such recommendations, the committee needs your assistance. Please fill out this survey and return it to your department assistant. The survey focuses on faculty research and graduate student training rather than undergraduate teaching. If you have questions or additional comments and suggestions, contact Ruth Reingold at reingold@northwestern.edu, or, if you prefer, any other member of the committee. Please return this survey by Wednesday, November 21, to your department assistant. Many thanks.

Student Information (Please mark what applies to you.)
[ ] First Year Graduate Student  [ ] Second Year Graduate Student
[ ] Third Year Graduate Student  [ ] Fourth Year Graduate Student
[ ] Other: ______________________

Department or Program: __________________________________________________

Area(s) of specialization: ________________________________________________

Where do you have access to a networked computer? (Mark all that apply.)
[ ] At home [ ] In my office at school [ ] At the library; list location: __________________________
[ ] Other: _____________________________________________________

As best as you can, describe what kind of computer hardware and operating system you have in each of the locations you marked above.

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Computer Model and approx. age</th>
<th>Operating System</th>
<th>Processor Speed and RAM</th>
<th>Internet Access: Telephone Modem, DSL, Cable Modem, Campus Network</th>
</tr>
</thead>
<tbody>
<tr>
<td>At home</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>In the office</td>
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<tr>
<td>At the library</td>
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<tr>
<td>Other</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

The following questions all refer to your coursework or independent research (e.g., thesis):
1. Do you use or have you used any of the following kinds of electronic resources?

   a. CD-ROM(s) [ ] yes [ ] no
      If yes, which one(s) or what kind(s), and approximately how often?
      _________________________________________________________________

   b. Web-based resources (besides NUCat) that others have created [ ] yes [ ] no
      If yes, which one(s) or what kind(s), and approximately how often?
      _________________________________________________________________
c. Web-based resources that you have created or played a role in creating. [ ] yes [ ] no
   If yes, please describe the resource(s) and the software you used to create it.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

d. Listservs relating to research. [ ] yes [ ] no
   If yes, please name the ones that are most important to your research.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

e. Electronic text mark-up and search tools. [ ] yes [ ] no
   If yes, please name the tools and describe briefly how you use them.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

f. EndNote, or other bibliographical tools. [ ] yes [ ] no
   If yes, please name the tool(s).
   ______________________________________________________________________________________
   ______________________________________________________________________________________

g. Image (whether still or video, e.g. PhotoShop) software. [ ] yes [ ] no
   If yes, which one(s)?
   ______________________________________________________________________________________
   ______________________________________________________________________________________

2. Please name or describe any other electronic resources you use or have used in the classes you take (not teach) or in your independent research and state briefly how you use or have used them.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

3. Are there electronic resources, or kinds of resources, that you do not currently use but would like to learn how to use? [ ] yes [ ] no
   If yes, please name or describe them.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

4. Are you interested in receiving training, specially aimed at graduate students like yourself, in any of these or other electronic resources for research or teaching? [ ] yes [ ] no
   If yes, name or describe the ones that you are most interested in learning.
   ______________________________________________________________________________________
   ______________________________________________________________________________________

5. Under what set of conditions (timing, location, format, etc.), if any, would you most likely be able to take advantage of such training?
   ______________________________________________________________________________________
   ______________________________________________________________________________________

6. Do you think doctoral students in your field should receive training in these resources, as part of their graduate education at Northwestern? [ ] yes [ ] no
   If yes, which resources do you think are the most important, (choose from the list above, or add others)
   ______________________________________________________________________________________
   ______________________________________________________________________________________

7. Do you think such graduate student training should be compulsory? [ ] yes [ ] no
   If yes, do you think it should receive course credit? Please comment. [ ] yes [ ] no
   ______________________________________________________________________________________
   ______________________________________________________________________________________

8. Would you like to have the opportunity to submit work that is partly or wholly digital? (This does not include the digital form of a conventional text document.) [ ] yes [ ] no
   Please explain your answer, if possible. Also indicate if you have submitted such work in the past.
   ______________________________________________________________________________________
   ______________________________________________________________________________________
9. Assuming that you are proficient in electronic tools and resources, would you be willing to help train others?  
   [ ] yes  [ ] no  
   If yes, in what resources and under what circumstances?

10. When you need assistance or information about using electronic resources (as opposed to computer set-up (or repair) at Northwestern, where do you go? Please be as specific as possible in describing where you go for what.

11. Can you recommend other universities that provide a good model for practices and policies in the area of humanities computing?  
   [ ] yes  [ ] no  
   If yes, please be as specific as possible in describing what that university is doing, as far as you know, and the names of any individuals involved.

The committee would like to thank you for your help. Please return the survey to your department assistant by November 21.